

Irish Life PRSA Payroll Deduction Authority

Version 4

Section 1 To be completed by the employee and retained by the employer

I request that all my PRSA contributions are altered to € per week/fortnight/month (please delete as appropriate). I authorise my employer to make the necessary deductions from my salary and to notify Irish Life accordingly. I understand that any alterations to my PRSA will take effect in the month following the month of payroll deduction.

Signed (employee)

Employee payroll number

Date / /

Section 2 Irish Life PRSA Payroll Deduction Authority

To be completed by the Employer for each employee in respect of any new or changed deduction arrangements

Important: Completion of this form signifies that the deductions described have already been (or will be) put into effect by the employer without further confirmation from Irish Life. The PRSA will be started/modified to reflect these payroll deductions.

Company details (Please complete in BLOCK CAPITAL)

Name

Address

Company registered no.

or Employer Tax Ref. no (whichever is applicable)

Name of employee

Employee payroll no.

Irish Life PRSA no.

or tick if a NEW member

NB: PRSAs only please - no other policy types are payable by payroll deduction

Type of change

Please tick one

New/Revised deduction

Resume deductions

Cease deductions until further notice

Suspend deductions until / /

Once-off single contribution

If new, revised, resumed deduction

To be paid by Employer €

To be paid by Employee €

Total €

per week per fortnight per month

If once-off single contribution

Employer €

Employee €

Note

Cheques for single contribution should be made payable to 'Irish Life Assurance plc'. Single contributions cannot be paid by direct debit.

Alterations to existing arrangements will be reflected in the next available direct debit to your bank.

Effective payroll date

Date on which payroll deductions are to take effect / /

Note: In the month following the month of payroll deduction: 1 The requested changes to Irish Life PRSA plans will be processed.

2 The corresponding direct debit adjustment on the Employer's bank will take effect.

Payroll administrator details

Signed

Person nominated to administer payroll deduction

Signature of person duly authorised to sign for and on behalf of the employer.

Contact phone number

E-mail address



Irish Life

Lower Abbey Street
Dublin 1 Ireland
Telephone 01 704 2000
Fax 01 704 1900